Profile Setup

Resource

- Users are able to set up a profile within their Ascension Interprofessional Continuing Education (IPCE) account. Users can select their profession and degree so they receive the appropriate credits upon activity completion.

Accessing Profile from a Computer

- Begin by accessing the Ascension IPCE site using the following web URL: https://ascension-ce-cme.cloud-cme.com

- Sign in to the Ascension IPCE site by clicking on Ascension Care Team and using your Single Sign On (SSO) or sign in with an external email.
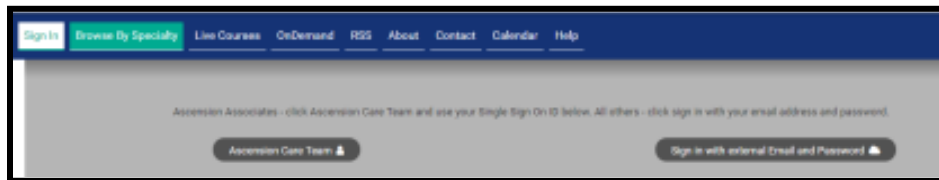
- Once logged into the attendee portal, click the **My CE/CME** button on the top right-hand side of the screen, then select **Profile**
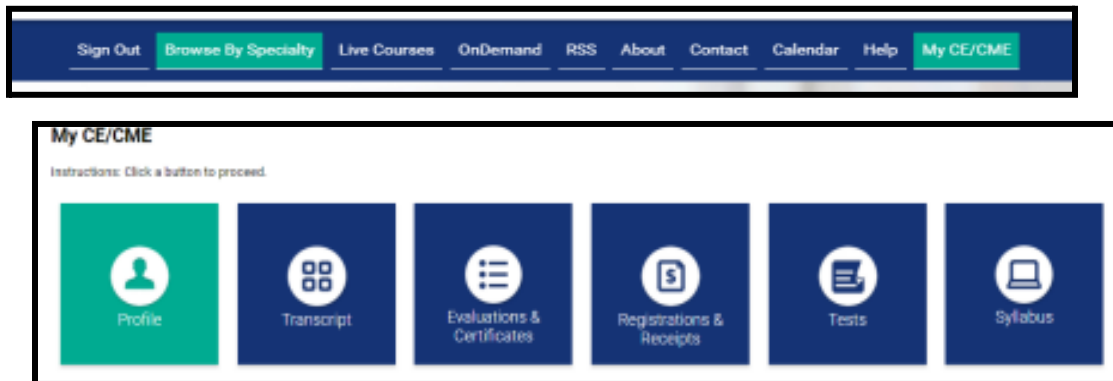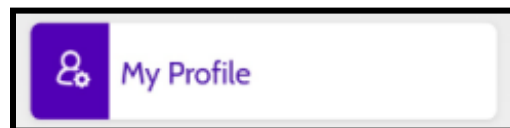
Required Fields

- Users should complete as much data within their profile as possible. There are fields that are *required* during setup to ensure users receive the proper credits upon completion of an activity. All required fields are designated in red. Once all information has been entered, click on the *Submit* button at the bottom of the screen. Your Ascension IPCE account has been created.

Accessing Profile from the Mobile App

- Download the free app by accessing the application link below:

    - *Apple iOS:* https://itunes.apple.com/us/app/cloudcme/id624053130?mt=8

    - *Google Android*:https://play.google.com/store/apps/details?id=com.multiweb.checkin

- After downloading the CloudCME® mobile app, open the application on your mobile device and use the organization code **Ascension-CE-CME**.

- When prompted, login using your Ascension Single Sign On (SSO) or the email address used to create your account in the Ascension IPCE site.

- Select *My Profile* on the menu.

- Users will be prompted to complete all fields within the profile. Required fields will be designated and are to ensure users receive the accurate credits upon completion of an activity. Once the profile has been completed, scroll to the top of the screen and select the *Submit* button as seen in the image below.